

Minutes of the Mississippi Valley Library District Board of Trustees Regular Meeting

Date: July 21, 2025

Time: 6:30 PM

Place: Fairmont City Library

1. Call to Order and Roll Call

Jeanne Lomax, President, called the meeting to order at 6:31PM.

Trustees Present:

Jeanne Lomax, President

Kelly Balaco-Reeder, Vice President (arrived at 6:35 PM)

Ginny York, Secretary

Ian Ashcraft, Treasurer

Kathy Murphy, Trustee

Trustees Absent:

Cathy Kulupka, Trustee

Ana Romero-Lizana, Trustee

Also Present:

Kyla Waltermire, Executive Director

Matt Harris, Assistant Director

2. Pledge of Allegiance

3. Public Input

- Michael Treece
- Cindy Klein Webb
- Rachel Dye

4. Friends of the Library Updates

Next Friends of the Library Book Sale : 8/1/2025 - 8/2/2025

5. Trustee Comments

- Ashcraft: Wished everyone a happy disability pride month
- Lomax: Mentioned the Collinsville Library's Independence Day decorations and related history display.

6. Consent Items

A motion to accept the Consent Items, with the closed session minutes to be approved and kept closed, was made by Murphy and seconded by Ashcraft.

- a. Approval of Minutes
 - i. June 11, 2025 Finance Committee Meeting
 - ii. June 16, 2025 Regular Monthly Meeting
 - iii. June 18, 2025 Personnel Committee Meeting – Open Session
 - iv. June 18, 2025 Personnel Committee Meeting – Closed Session
- b. Communications – none.
- c. Administrative Reports
- d. Finances – There was some discussion.
- e. Committee Reports – none.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder – yes
Lomax – yes
Murphy – yes
York – yes

Yes – 5, No – 0, Abstain – 0, Absent – 2

Motion carried.

7. Unfinished Business

- a. Repairs to Collinsville Library's Elevator and Fairmont City Library's Field - Repairs to the Fairmont City Library field will be completed within the week. The elevator is very close to being operational, pending repairs to the emergency call system's phone line.
 - i. Discussion and Possible Action on MEI Total Elevator Solutions Change Order #33584

The change order reflects extra expense and time involved in completing the repairs on the elevator beyond the scope of the original agreement. The change order total is \$16,932.46.

A motion was made by York and seconded by Ashcraft to approve the change order.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder – yes
Lomax – yes
Murphy – yes
York – yes

Yes – 5, No – 0, Abstain – 0, Absent – 2

Motion carried.

8. New Business

a. Discussion and Possible Action on Revised FOIA Policy

There was some discussion about the revised FOIA Policy.

A motion was made by Balaco-Reeder and seconded by Ashcraft to adopt the revised FOIA Policy.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder – yes
Lomax – yes
Murphy – yes
York – yes

Yes – 5, No -0, Abstain – 0, Absent – 2

Motion carried.

b. Appointment of 2 Trustees to Complete Annual Audit of Secretary's Records

Ashcraft and Balaco-Reeder volunteered and were appointed by Lomax.

c. Appointment of Alternate Whistleblower Auditor for a 1-year term

Lomax appointed herself.

d. Discussion and Possible Action on Tentative Budget & Appropriations Ordinance (Ordinance # 26-01)

Some discussion occurred.

A motion was made by Ashcraft and seconded by Balaco-Reeder to approve Ordinance #26-01.

A roll call vote was taken:

Ashcraft – yes
Balaco-Reeder – yes
Lomax – yes
Murphy – yes
York – yes

Yes – 5, No – 0, Abstain – 0, Absent – 2

Motion carried.

e. Review of Serving Our Public 4.0, Ch. 9

9. Closed Session and 10. Action for Items Discussed in Closed Session

No closed session.

11. Adjournment

A motion was made by York and seconded by Murphy to adjourn the meeting.

A voice vote was taken:

Ashcraft – yes
Balaco-Reeder – yes
Lomax – yes
Murphy – yes
York – yes

Yes – 5, No – 0, Abstain – 0, Absent – 2

Motion carried.

The meeting adjourned at 7:39 PM.